

***Library of Things* Borrowing Policy & Agreement**

West Warwick Public Library

Upon reviewing and signing this Agreement, the Patron agrees to the following conditions regarding borrowing items from the West Warwick Public Library's *Library of Things*:

To Borrow

- Patrons must have a valid Ocean State Libraries Card in their name and in good standing. Items can only be borrowed by an adult using an adult, full-access Ocean State Libraries Card
- Patrons must pick the item up at the West Warwick Public Library. Items cannot be put on hold.
- Patrons may have a maximum of two *Library of Things* items checked out at one time.
- Patrons agree that they will use the item in a safe and proper manner. (Please note that some items require the purchase of your own materials/accessories.)
- The library cannot provide additional instruction on the operation of items

While Borrowed

- Items have a Loan period of either 7 or 21 days, depending on the item. No renewals are available.
- Items must be borrowed in their entirety. Individual components of an item may not be borrowed or left behind
- The library is not responsible for any manufacturing defects or unforeseen item failure. If this occurs, let the library know immediately and return the item.
- The library is not responsible for any loss, damage, or injury to persons or property that occurs while using the item.

To Return

- Items must be returned to the Circulation Desk at the West Warwick Public Library while the library is open.
- Items cannot be returned in the book drop or to any other library. Patrons will be charged \$3 if the item is returned to a different library.
- Items must be returned in clean and undamaged condition and, if applicable, back in the proper spots in the boxes in which they were checked out. A cleaning fee may be charged if an item is returned in a condition that requires cleaning.
- Full replacement costs will be charged for lost or damaged items.
- Failure to adhere to this policy may result in patron's loss of *Library of Things* borrowing privileges

I, the undersigned, agree that I have read and will follow all of the above policies regarding all items borrowed from the West Warwick Public Library's *Library of Things*.

Patron Name: _____

Library Card Number: _____

Patron Signature: _____

Date of Signing: _____

Staff Initials: _____

Approved by the Board of Trustees, 07/21/25

Amended and Approved by the Board of Trustees, 11/10/25